

**NEWHAM
COLLEGE
LONDON**

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East Ham



newvic
Newham Sixth Form Centre

**NEWHAM
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Stratford

LONDON CITY

**I N S T I T U T E O F
T E C H N O L O G Y**

**IT'S A
NEWHAM
THING.**

Parent Welcome Guide

Welcome from the Principal & CEO



Dear Parent/Carer,

Welcome to Newham College London.

We are delighted that your young person has chosen to study with us. Starting college is an exciting step, bringing new opportunities, greater independence and important choices about the future.

At Newham College, our focus is simple: helping every student develop the skills, confidence and qualifications they need to succeed, whether their next step is university, an apprenticeship, employment or further study.

Parents and carers remain vital to this journey. Strong attendance, positive routines and early support can make a significant difference to how well students settle, progress and achieve.

This guide explains the key things you need to know, including how we will communicate with you, how to support attendance and progress, and where students can access help.

We look forward to working with you to help your young person make a strong start and achieve their full potential.

Jamie Purser
Principal & CEO

What does “It’s a Newham Thing” mean?



At Newham College, “It’s a Newham Thing” is our way of describing the culture we want every student to experience.

It means belonging, ambition, opportunity, support and respect.

For students, it means showing up, getting involved, thinking bigger, asking for help and taking pride in being part of our college community.

For parents and carers, it means working with us to help young people settle, succeed and progress.

Getting Off to a Strong Start

The first six weeks of college are some of the most important in a student's journey.

Students who attend regularly, engage positively and build good habits before October half-term are more likely to achieve their qualifications and progress successfully.

Please encourage your young person to:

- Attend every timetabled session
- Arrive on time and be ready to learn
- Complete work and assignments on time
- Get involved in college life
- Ask for help as early as possible

It is normal for students to take time to settle in. Some may also question whether they have chosen the right course. This does not always mean they have made the wrong decision, but it does mean they should talk to us.

If your young person is worried about their course, struggling to settle in or unsure about their next step, they should speak to their course or personal development tutors, or a member of the student services team as soon as possible.

The earlier we know, the more we can help.



Working Together

College gives students greater independence, but family support remains important.

We ask parents and carers to:

- Encourage excellent attendance and punctuality
- Support positive attitudes to learning
- Check progress through the eTracker Parent Portal
- Attend progress review events where possible
- Encourage your young person to ask for help
- Contact us if concerns arise

In return, we will:

- Keep you informed about attendance and progress
- Provide access to key information
- Offer support where concerns arise
- Communicate important updates
- Work with families to help students succeed



Key Dates and Information

Throughout the year, students and parents will receive information about:

- Parent and carer events (Progress reviews)
- Examination periods
- Results days
- Progression* and enrolment events

*Unlike traditional school environments, college students must formally re-enrol each year based on their achieved grades. A 10-to-15-minute process completed before the summer break avoids the far longer main enrolment queues in August.

Staying Connected

Good communication helps us support students early.

We communicate with parents and carers through:

- Email
- Text message
- Telephone
- Parent Portal updates (eTrackr)
- Parent and carer events
- The College website

Please ensure we always have your current email address, mobile number, home address and emergency contact details.

Please complete the form confirming your details via the parents portal webpage (See below).



Parent Portal and Student Portal

Parents and carers can use the eTrackr Parent Portal to view important information about their young person's college experience.

Through the Parent Portal, you can view:

- Attendance
- Timetables
- Progress information
- Targets and reviews
- Course information
- College communications

Students will also use the Student Portal as their main online gateway for College systems, including timetables, Teams, Outlook, Evolve, eTrackr, bursary applications and support information.

Please encourage your young person to check the Student Portal, their College email and Microsoft Teams regularly.



Scan the QR code to access eTrackr or go to newham.ac.uk/parents-portal

Attendance and Progress

Excellent attendance is one of the strongest indicators of student success.

Students who attend regularly are more likely to:

- Achieve their qualifications
- Build confidence
- Keep up with their course
- Develop positive study habits
- Progress to university, apprenticeships or employment

Students are expected to attend all parts of their study programme, including lessons, English and Maths, CORE and CORE+, work experience, careers activities, assessments and exams.

If your young person is unable to attend College, their absence must be reported as early as possible by emailing **absence@newham.ac.uk**.

Please include the student's full name, student number, course of study and reason for absence. The student number can be found on their ID card.

Absences can only be reported by the student or their designated parent or carer.

The Study Programme

A full-time study programme includes more than a student's main qualification.

Depending on their course, students may also take part in:

- English and maths
- CORE and CORE+
- Careers education and guidance
- Work experience
- Enrichment
- Assessments and examinations

Together, these elements help students develop the skills, confidence and behaviours needed for future success.

Although, students may not have classes every day, the time between lessons should be used for independent study, completing assignments, revision, accessing support and preparing for assessments.

Tutors

Every student has two tutors (A course tutor and a personal development tutor).

Your young person's tutors will help them settle in, review progress, set targets, support attendance and guide them if they are unsure where to go for help.

The tutors are usually the first point of contact for course progress, attendance concerns and general support.

CORE and CORE+

CORE and CORE+ form the personal development part of every student's programme.

They bring together tutorials, careers education, work experience preparation, employability skills, enrichment, wellbeing and progression planning.

CORE focuses on:

- Confidence, Careers and Collaboration
- Oracy, Ownership and Opportunity
- Resilience, Responsibility and Respect
- Employability, Engagement and Emotional Intelligence

CORE+ provides wider opportunities such as volunteering, leadership, employer engagement, enrichment, student voice and ambassador activities.



English and Maths Success

English and maths are important for progression to higher education, apprenticeships and employment.

Every year, more than 1,500 learners study GCSE English and/or Maths alongside their main qualification at Newham College.

Support includes:

- Specialist teaching
- Revision sessions
- Small-group workshops
- Drop-in support
- Mock exams
- Online resources
- Small group tuition with our partner organisation Get Further Tuition Group.

Whether a student is working towards a Grade 4 or looking to improve an existing grade, support is available.

Parents and carers can help by encouraging attendance, revision routines and a positive attitude.

Exams and Assessments

Students are assessed in different ways depending on their course.

This may include:

- Written exams
- Coursework and assignments
- Presentations and projects
- Practical demonstrations
- Supervised assessments

To help students prepare, the College offers revision sessions, subject workshops, study skills support, exam preparation sessions and mock exam feedback.

If a student feels anxious or unsure about an assessment, they should speak to their tutor or teacher early.

Student Support Services

No student should struggle in silence.

Support is available for students who need help during their time at college.

Safeguarding and Mental Health

Students can access mental health and wellbeing support, online safety advice, safeguarding guidance and support with personal concerns.

Where a student may need additional transition support, including students who are care experienced, young carers, known to a social worker or supported by external services, the Safeguarding and Welfare Team can help ensure the right support is in place from the start.

Additional Learning Support (ALS)

ALS can help students with EHCPs, dyslexia, ADHD, Autism, sensory impairment, learning difficulties, SEMH needs, exam access arrangements and study skills.



Financial Support

Financial support may be available to help students with essential study costs.

This may include support with:

- Travel
- Meals
- Books and equipment
- Course kits
- PPE or uniforms
- Educational materials
- Essential digital access
- Short-term hardship

Bursary support does not need to be repaid, but it is subject to eligibility, evidence and available funding.

Students should apply early through the PayMyStudent bursary portal and ask Student Services for help if they are unsure.

Students aged 16–20 who need help with childcare costs may also be able to apply for Care to Learn support through the bursary process.

Students may be eligible if they come from a low-income household, have caring responsibilities, are care experienced, are a refugee or asylum seeker, or have additional financial needs that affect learning.



Student Voice and College Life

Students are encouraged to get involved in wider College life.

This may include clubs, societies, sports, competitions, themed events, trips, student voice, volunteering, leadership activities, gym access and social spaces across campus.

Students can also share their views through Newham Collective, helping the College understand what is working well and what could be improved.

Being Part of the Newham Community

We want every student to feel safe, supported and able to succeed.

We ask students to:

- Attend regularly and arrive on time
- Wear their College ID and lanyard
- Treat others with courtesy and respect
- Take responsibility for their learning
- Respect College facilities and resources
- Follow College policies and procedures
- Use social media responsibly
- Ask for help when needed

Students represent both themselves and Newham College, on and off campus.



Useful Contacts

General Enquiries

020 8257 4000

Admissions

admissions@newham.ac.uk

Participation Team

absence@newham.ac.uk

Personal Development Tutor Team

pdtutors@newham.ac.uk

Safeguarding Team

safeguarding@newham.ac.uk

Mental Health Team

mentalhealth@newham.ac.uk

Additional Learning Support

ALSenquiries@newham.ac.uk

Bursary Team

bursary@newham.ac.uk

Careers Team

careersteam@newham.ac.uk



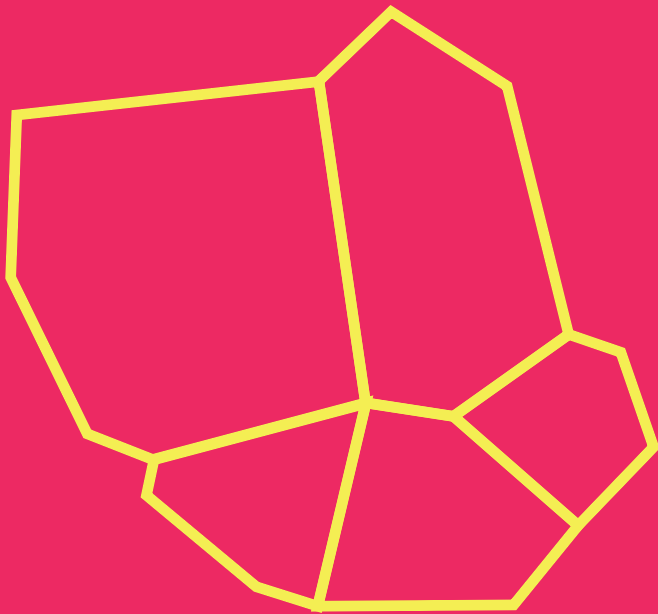
Working Together for Success

By encouraging attendance, supporting progress and staying connected with us, parents and carers play a vital role in helping students succeed.

We look forward to supporting your young person throughout their journey.



Thank you for choosing Newham College London.



newham.ac.uk