

**MINUTES  
CURRICULUM & QUALITY COMMITTEE**

Date: Wednesday 21 June 2023

Via Microsoft Teams

Time: 5:30pm

<b>Chair</b>	Danny Ridgeway
<b>Corporation Members</b>	Geoffrey Makstutis, Paul Stephen
<b>In Attendance</b>	Deputy CEO: Jamie Purser Chief Operating Officer: Judith Abbott
<b>Clerk to the Corporation</b>	Judith Nelson

<b>Item No</b>	<b>Item of business</b>
<b>PRELIMINARY PROCEDURAL MATTERS</b>	
<b>1.</b>	<b>Chair's Welcome &amp; Opening Remarks</b> The Chair welcomed and thanked all in attendance.
<b>2.</b>	<b>Apologies For Absence</b> Joanne Roxburgh
<b>3.</b>	<b>Declaration of Interests</b> None.
<b>4.</b>	<b>Minutes of the Last Meeting Held on 23 March 2023</b> The minutes were signed as a true and accurate record
<b>5.</b>	<b>Matters Arising and Action Points from the Meeting</b> There were no outstanding items to report.
<b>ITEMS FOR CHALLENGE, MONITORING &amp; REVIEW (INTENT / IMPLEMENTATION / IMPACT)</b>	
<b>6.</b>	<p><b>College Key Performance Indicators (KPIs) 2022-2023 Position Update</b> The College KPI position update highlighted the following pertinent points:</p> <ul style="list-style-type: none"> <li>▪ An overview of 16-18 applications for 2023/24 compared to previous years.</li> <li>▪ Current adult funding and future forecasting.</li> <li>▪ Curriculum KPIs, student attendance, staff utilisation and website developments.</li> <li>▪ An overview the final organisational changes arising from the college restructure.</li> </ul> <p>Governors requested for a full disclosure update on predicted student achievements and start a journey of building an alumni in the wider context, as well as learner voice and student experience.</p>
<b>7.</b>	<p><b>Curriculum Planning Update</b> The Deputy CEO presented an outline of the curriculum delivery plan for 16-18, adult learning and apprenticeships in 2023/24. Setting out:</p> <ul style="list-style-type: none"> <li>○ the challenges and impact of discontinuing the current sub-contracting arrangements;</li> <li>○ rationale for increasing adult delivery in 2023/24;</li> <li>○ highlighting new provision earmarked for next year.</li> </ul> <ul style="list-style-type: none"> <li>▪ <b>16-18 students:</b> The College currently has a total of 1887 retained, 16-18 learners. At RO4, the College achieved 1860 study programme enrolments. This academic year the College reversed the multi-year decline in 16-18 enrolments.</li> </ul>

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	<p>The College has taken the strategic decision to discontinue our sub- contracted arrangement with A1 sports. This represents a challenge to meeting our overall allocated learner numbers in 2023/24. A1 Sports have 375 students in learning currently.</p> <p>The College’s overall delivery ‘in year,’ is c1500no. 16–18-year-old students, with a portion of the overall total learners, joining the College in January, enrolling on to Young ESOL programmes. The College allocation for 16–18-year-olds in 2023/24 is 1934 students.</p> <p><b>Adult Planning:</b> this year’s adult course plan has not delivered the volumes of learners that the College requires to have confidence that will avoid clawback for failing to reach the 97% threshold of allocation. The College is currently forecasting 97% threshold.</p> <p><b>Apprenticeships:</b> apprenticeships enrolments have increased over term 2, but still fall far short of the target of 186 set this year.</p> <p><b>OfS:</b> Having acquired the OfS registration, the College is able to offer new L4 courses. In addition, the following are the new the new planned course provision:  HNC’s in Digital, Engineering, Civil Engineering and Site Supervision at L4</p> <ul style="list-style-type: none"> <li>○ L3 Diploma in Plumbing</li> <li>○ Hybrid Vehicle courses L1 and L2</li> <li>○ T Levels in Engineering and Business and Administration</li> <li>○ Green and Renewables quals will come on stream once facilities are completed</li> </ul>
8.	<p><b>Approaches to Digital Learning at Newham College</b>  The Deputy CEO presented governors with the challenges in attracting and recruiting digital teachers at the College. Governors received an update on the ways in which the College is considering recruiting digital practitioners and a digital innovation strategist. Governors to also look at their own professional network for possible interest and share contacts with the Principal and Deputy CEO.</p>
9.	<p><b>Sub-contracting Arrangements for 2023-24</b>  The Deputy CEO presented governors with an explanation and rationale for moving the College’s sub-contracting activity to new providers and the steps taken to align curriculum purpose, capacity, risk management and commercial arrangements.</p> <p><b>Governors RESOLVED to approve the award of two sub-contracts for 2023/24 to Vesta College (16-18 digital) and Canary Wharf Learning Centre (adult construction). This resolution is subject to meeting contractual arrangements.</b></p>
10.	<p><b>Any Other Business</b>  None</p>
11.	<p>All noted the meeting schedule for 2023-2024 @ 5:30pm</p> <ul style="list-style-type: none"> <li>▪ 13 March 2024</li> <li>▪ 26 June 2024</li> </ul>