



MINUTES
CURRICULUM & QUALITY COMMITTEE
 Date: Wednesday 29 September 2021
 Venue: Microsoft Teams
 Time: 6:00pm

Chair	Danny Ridgeway
Corporation Members	Bobby Seagull, Claire Helman, James Beckles, Joanne Roxburgh, Paul Stephen, Trina Sarkar
In Attendance	Deputy Principal: Jamie Purser Executive Director, Strategy & Innovation: Matt Fawcett Chief Operating Officer: Judith Abbott
Clerk to the Corporation	Judith Nelson

Item No	Item of business																									
PRELIMINARY PROCEDURAL MATTERS																										
1.	Chair's Welcome & Opening Remarks The chair welcomed and thanked all in attendance.																									
2.	Apologies For Absence <ul style="list-style-type: none"> ▪ Claire Helman 																									
3.	Declaration of Interests <ul style="list-style-type: none"> ▪ James Beckles in relation to any matters concerning London Borough of Newham 																									
4.	Minutes of the Last Meeting Held on 09 June 2021 The minutes were signed as a true and accurate record																									
5.	Matters Arising and Action Points from the Meeting Item 11 - Work Experience Study Programmes Summary Report 2020/2021 <ul style="list-style-type: none"> ▪ The Deputy Principal is confident the work experience team is adhering to the minimum number of hours for license to practice. ▪ A reminder the Deputy Principal to present work experience employer endorsements to a future committee meeting. 																									
ITEMS FOR CHALLENGE, MONITORING & REVIEW (INTENT / IMPLEMENTATION / IMPACT)																										
6.	<p>Predicted Achievement Report 2020/2021 Governors were presented with an overview of the predicted achievements for the College for the academic year 2020-2021. Noting the following pertinent points:</p> <ul style="list-style-type: none"> ▪ Governors received an updated paper on predicted achievement prior to the meeting. The College is 10% higher in attendance. ▪ The impact of COVID resulted in a loss of 40% face to face teaching. ▪ Quality issues have been identified in construction and engineering. ▪ The hard close for final achievement prior to ILR submission is October 2021. ▪ The overall predicted achievement for the College in 20/21 is: <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Achievement</th> <th>20/21</th> <th>19/20</th> <th>18/19</th> <th>17/18</th> </tr> </thead> <tbody> <tr> <td>Overall</td> <td>90.0%</td> <td>92.3%</td> <td>90.8%</td> <td>89.9%</td> </tr> <tr> <td>16-18</td> <td>81.2%</td> <td>85.6%</td> <td>81.5%</td> <td>79.1%</td> </tr> <tr> <td>19+</td> <td>92.0%</td> <td>94.6%</td> <td>93.3%</td> <td>92.8%</td> </tr> <tr> <td>Apprenticeships</td> <td>60.0%</td> <td>36.3</td> <td>78%</td> <td>77.5%</td> </tr> </tbody> </table> <ul style="list-style-type: none"> ▪ The current position overall = 90%; adult = 90.8% and young 82.2%. 	Achievement	20/21	19/20	18/19	17/18	Overall	90.0%	92.3%	90.8%	89.9%	16-18	81.2%	85.6%	81.5%	79.1%	19+	92.0%	94.6%	93.3%	92.8%	Apprenticeships	60.0%	36.3	78%	77.5%
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	<ul style="list-style-type: none"> ▪ A more accurate comparator would be the 2018/19 data set, as the College is broadly at the same level. The 2018/19 data benchmarked against the DfE, when Newham College was the highest performing FE College. ▪ In-roads have been made in engineering and construction. The College no longer runs carpentry and brickwork as the numbers were very low. The head of construction stepped down in April 2021, however, further improvements are required in this area. ▪ There has been an intensive push with achievement in apprenticeships; English and Maths, and specifically functionals skills for young learners. The area is under new directorship. English and Maths remains an issue. It is clear when separating out GCSE and functional skills there is a variation between curriculum areas i.e. some areas are more successful by age, gender, ethnicity. Further work is needed to ensure English and maths is being embedded into the curriculum. ▪ Functional Skills achievements remains a national concern. <p>Governors noted the areas requiring improvement and the work being undertaken to make in-roads.</p>
7.	<p>Enrolment Position Update Report Governors noted the following pertinent points:</p> <p>16-18 Enrolment:</p> <ul style="list-style-type: none"> ▪ A further 30 learners will be enrolled through the College's main sub-contracted partner A1 Sports, bringing the overall, current total to 1810 16-18-year-old learners, against the allocated target of 2006. The College has until 1 November to achieve its target of 2006. ▪ Areas of the College which have recruited well are, Young ESO; Sport and Business. ▪ The areas who have recruited below target are, Digital; Construction and Engineering; Hair and Beauty and Catering. ▪ In comparison to previous years' the College has recruited approximately 70 additional learners from the same period last year and in academic year 2018/19. Historically, 16-18 year old learners enrol at very late, with over 500 learners enrolling between late August to the end of September, year on year. ▪ The trend in the Borough is that there are more 16-8 demographics. <p>Improved Processes:</p> <ul style="list-style-type: none"> ▪ The College has revamped and improved the enrolment processes in 21/22, under the leadership of the new Director of Student Services. The overall process and orientation of enrolment has been much improved, with teams, training and workflows all showing more coherence. ▪ The College has engaged with Purlous an external student conversion company, who work with FE colleges and universities to help grow their revenue and enrolment by converting and retaining more students during the admissions process. Purlos have enabled the College to quickly reach wider learner demographics, groups and cohorts. Messaging and contact through Purlos's platforms and dashboards has meant that a significant number of learners have commenced College after being contacted. <p>Adult Enrolments:</p> <ul style="list-style-type: none"> ▪ The College has enrolled 3434 adult qualifications to date being significantly higher than last year, when COVID 19 impacted upon the College's ability to enrol adult learners at volume and across multiple campuses and community venues. <p>T Levels:</p> <ul style="list-style-type: none"> ▪ The College has commenced the delivery of T levels and transition programmes this academic year. Three pathways have been earmarked to start this September. Digital, Health and Health Sciences. The ESFA allocation for T Levels is 48 places, 16 on each pathway. To date the College has recruited the following learners: <ul style="list-style-type: none"> ○ Digital - 14 learners

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	<ul style="list-style-type: none"> ○ Health - 8 Learners ○ Health Sciences – 0 Learners ○ Transition in Digital - 14 learners ○ Transition in Health and Health Sciences - 4 learners <p>Progression:</p> <p>The College set a target of progressing 75% of 16-18's this year. To date a total of 79% of 16-18s have progressed, with a small number of students, still expected to return before the end of September. Although this is a good improvement on that of previous years' progression rates, further continued work will be undertaken in 21/22, to ensure that all eligible 16-18s are encouraged to progress on to further study at Newham College.</p> <p>Governors were pleased to note positive action taken to improve student recruitment.</p>
8.	<p>Office for Students (OfS) Registration Governors noted the following pertinent points:</p> <ul style="list-style-type: none"> ▪ This report highlights the pathways and steps that the College may take to seek re-registration from the OfS, ▪ The OfS decision presented to the College in 2019 posed several challenges for the College as follows: <ul style="list-style-type: none"> ○ The College is unable to draw down and utilise any Student Finance England funding for most students studying Level 4 and above; ○ The College is not able to deliver higher qualification programmes through normal funding channels, having restricting ability to provide higher level curriculum pathways in core curriculum subjects, such as Digital, Engineering and Health Sciences; ○ The Institute of Technology's (IOT) conditions of licence requirements is that the College has OfS registration by September 2024. ▪ The College has been successful in securing a bid for the Capital and Resource funds for the Higher technical Qualification growth fund, the total amount awarded is £630,990. This is targeted at Digital Capital investment, to allow the College to deliver higher technical qualifications in Digital at Level 4. The College currently delivers Apprenticeship standards at Level 4 in Digital pathways and is seeking to complement this with classroom based provision (HNCs/HNDs). ▪ The College has ambitions to ensure that all curriculum areas have suitable pathways and progression routes up to Level 5. Under the current regulatory regime, this is only possible if the College secures the required OfS registration status. <p>ACTION: The Chair requested for an OfS update report to be a standing agenda item at each committee meeting. This will ensure governors are well briefed and aligning governance processes to the requirements of the OfS registration process.</p> <p>RESOLVED: The Committee were supportive for the College to take the required steps to comply with the OfS re-registration process.</p>
9.	<p>Any Other Business</p> <p>The Principal presented governors with the curriculum key performance indicators, which will be ratified by the October Corporation Board. The Corporation Board will be asked to confirm the operational strategic KPIs.</p> <p>ACTION: Clerk to email the curriculum KPIs to members of Curriculum and Quality Committee, giving them an opportunity to review, comments and ask questions prior to presentation to the 19 October Board.</p>

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10.	Meeting Schedule for 2021-2022 <ul style="list-style-type: none"><li data-bbox="225 271 671 304">▪ 01 December 2021 @ 6:00pm<li data-bbox="225 306 616 340">▪ 02 March 2022 @ 6:00pm<li data-bbox="225 342 600 376">▪ 15 June 2022 @ 6:00pm