



**MINUTES – PART 1
CORPORATION BOARD**

Date: Tuesday 19 October 2021

Time: 6:00pm

1st Floor Boardroom, East Ham Campus

Chair	Martin Cumella
Corporation Members	Ammar Mahmoodi, Bobby Seagull, Claire Helman, Danny Ridgeway, David Surdeau, Irfan Umarji, James Beckles, Joanne Roxburgh, Lloyd Johnson, Lorraine Reader, Mubin Ahmed, Pam Rowe, Paul Stephen (Principal), Richard Matovu, Trina Sarkar
In Attendance	Deputy Principal: Jamie Purser Chief Operating Officer (COO): Judith Abbott Executive Director, Strategy & Innovation: Matt Fawcett
Clerk to the Corporation	Judith Nelson

Item No	Item of business
PRELIMINARY PROCEDURAL MATTERS	
1.	Chair's Welcome & Opening Remarks The Chair welcomed all in attendance.
2.	Apologies For Absence <ul style="list-style-type: none"> ▪ Bobby Seagull ▪ Claire Helman ▪ David Surdeau ▪ Lloyd Johnson ▪ Lorraine Reader ▪ Richard Matovu ▪ Ammar Mamoodi
3.	Declaration of Interests Martin Cumella in respect of the Learning Revolution Trust
4.	a. Minutes of the Last Meeting held on 19 October 2021 <i>RESOLVED: The minutes were Approved as a true and accurate record.</i> b. Matters Arising and Action Points from the Meeting All matters were covered during the meeting
THE DETERMINATION AND PERIODIC REVIEW OF THE EDUCATIONAL CHARACTER AND MISSION OF THE INSTITUTION AND THE OVERSIGHT OF ITS ACTIVITIES	
5.	Barts Health Futures <ul style="list-style-type: none"> ▪ The Executive Director walked governors through a presentation and advised that Barts Health Future, officially launched on 8 October. The launch was attended by dignitaries from Barts NHS Trust; Mayor Rokhsana Fiaz; Deputy Mayor of Planning, Regeneration & Skills - Jules Pipe – GLA and College governor Danny Ridgeway. ▪ The joint project between Barts Health NHS Trust and Newham College, will create a new educational and professional training facility for healthcare and life sciences in East London. ▪ With a turnover of £1.7 billion and a workforce of around 17,000, Barts Health is a leading healthcare provider in Britain and one of the largest NHS trusts in the country. ▪ The Barts hub is located at the Stratford campus and it brings together healthcare professionals, educators, innovators, industry specialists and researchers with a clear focus on providing leading technical and professional training. ▪ It aims to increase employment opportunities for young local people in healthcare and life sciences roles. ▪ The Barts Health Futures Hub was awarded £148k from the Skills for Londoners Capital Fund to help develop the learning hub, which offers careers advice, pre-employment training and access to apprenticeships in a range of healthcare and life sciences careers.

Item No	Item of business
	<ul style="list-style-type: none"> ▪ The Barts hub will also support the sustainability of existing community engagement and education initiatives such as the Healthcare Horizons careers programme. The Healthcare Horizons programme is a core part of the Barts Health Public vision of addressing health inequalities in East London by developing a workforce that represents the needs of the local community. <p>Governors commended the launch and looked forward to receiving progress updates and success case studies on the Barts hub.</p>
6.	<p>Principal's Report It should be noted Trina Sarkar joined the meeting at this point 18:20.</p> <p>The Principal make governors aware of the following:</p> <ul style="list-style-type: none"> ▪ Construction, engineering, digital and functional skills are currently finalising outcomes. There is a plan in place to address the areas requiring improvement, namely Construction and Engineering. Governor, Danny Ridgeway will be involved in the SAR moderation exercise. The SAR grading judgements will be presented to the December Corporation for approval. ▪ The draft accounts indicate a very strong financial outturn, with all KPIs met and a provisional financial health score of Outstanding. The College exceeded its operational EBITDA and operating surplus targets, and combined with the release of a number of balance sheet provisions that were no longer needed. The COO was commended for this significant achievement. There are 4 key concerns: <ul style="list-style-type: none"> i. Recruitment of 16-18 year olds. The College is currently 10% adrift approximately 200 learners and in monetary terms this equate to £1m. There are no financial adjustment in year, however, the College will see a reduction of £1m next year. There is a need to adjust the operating cost base, with the Exectuive undertaking forensic analysis of the route causes. Particularly reviewing the curriculum offer i.e. do the courses have modernity and appeal to young people and is the branding right and attractive. ii. Review of organisational design and people strategy will be undertaken. iii. Inflationary costs are concerning. iv. The College has been successful in funding i.e. Barts, IoT, HTQF and T Level funding. Governors noted this will be a critical year, moving from securing into implementation and delivery, which require governor oversight, challenge and scrutiny. <p>Governors raised the follows:</p> <ul style="list-style-type: none"> ▪ Apprenticeships were previously predicting 60% and are currently predicting 55%. The Executive Director advised that 15 achievements have moved into this year and this is a timing issue as the data should be recorded at end point assessment as opposed to the last day of teaching. ▪ The Deputy Principal advised governors that work was underway regarding titles for the curriculum areas i.e. what best attracts young people and the route to employability. ▪ Sharon Cousins, Director of Student Services, is a new appointment. Sharon has taken on the schools outreach, where previously there has been a void in this area. Sharon is visiting Newham Schools and beginning to strengthen the reputation and collaboration between the College and Newham Schools. ▪ OfS is the regulator for higher education and governors were made aware of the importance for the College to receive OfS registration, in particular for the IoT. The Principal is in conversation with the CEO of OfS to ascertain the requirements and next steps to ascertain successful registration.
7.	<p>a. Draft Strategic Plan 2022-2027 Governors were asked to provide the Principal with any comments or amendments before the next Corporation Board as governors will be asked to endorse and ratify the final iteration of the Strategic Plan 2022-2027.</p> <p>b. Strategic Targets & Operational KPIs 2021-2022 The Principal informed governors the strategic targets and operational KPIs 2021-22 were reviewed and scrutinised by the Finance and Resources and Curriculum & Quality Committees.</p>

Item No	Item of business
	RESOLVED Governors Approved the proposed strategic targets and operational KPIs 2021-22
8.	<p>CURRICULUM & QUALITY:</p> <p>a. Enrolment Position Update The Deputy Principal reported the following:</p> <ul style="list-style-type: none"> ▪ Recruitment of 16-18 year olds is at around 90% of our contractual allocation, a trend reported by other FE Colleges across London. The reasons for low take up are not clear, but may relate to the abnormally high achievement rates at GCSE following a second successive year of school teacher assessed grades. The College continues with its enrolment efforts to attract 16-18 year olds to study at the College. ▪ Adult enrolment has fared much better this year in comparison to the same period last year, or in 2018/19. The College has enrolled 4,026 adult learning aims thus far. This is significantly higher than last year, when COVID 19 impacted upon the College's ability to enrol adult learners at volume and across multiple campuses and community venues. ▪ T levels currently at 26, 15 in digital and 11 in health, with additional learners on transitional pathways. The main challenge is around health sciences. The College has today been informed it has been awarded the capital grant for T levels. This will refurbish the laboratories at Stratford. ▪ Service Industries, Hairdressing and hospitality and catering have taken a huge hit with sickness absence relating to COVID. ▪ The Deputy Principal is facilitating a staff curriculum and quality meeting, with a view to looking at attracting young learners and how much to tap into social media i.e. tiktok.
THE EFFECTIVE AND EFFICIENT USE OF RESOURCES, THE SOLVENCY OF THE INSTITUTION & SAFEGUARDING THEIR ASSETS	
9.	<p>FINANCE & RESOURCES:</p> <p>a. Finance Report - Provisional Outturn 31 July 2021</p> <p>The COO reported a remarkable outturn of last year and a fully audited set of accounts, will be scrutinised by Audit and Risk in November.</p>
10.	<p>Any Other Business</p> <p>ACTION: Clerk to organise for governors to visit the IoT closer to the opening date in 2022</p>